

Employment Application form



Position applying for:	
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This application requires a current resume to be submitted.

Personal details
Name:
Address:
Mobile phone:
Home phone:
Email:

Availability
Weekdays
Nights
Weekends
Other

Education/qualifications		
Qualification title	Institution/training provider	Year completed

Previous employment (most recent only)			
Employer name	Dates from/to	Position held	Reason for leaving

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References

Reference checks are conducted legally and ethically, and all information derived remains confidential.

Do you agree to have referees contacted concerning this application? Yes No

Please provide details of two people who can speak on your behalf regarding your work history.

Name	Email	Phone Number	Relationship

Work requirement checks

Drivers Licence No Yes

NDIS Worker Screening Check? (Formerly Yellow Card) No Yes

Do you have a current Working with Children Check? No Yes

If you do not hold these checks, you may need to obtain them prior to employment with us.

Study

Are you currently undertaking study? Yes No

Course/program name: _____

Full-time Part-time Distance Other

Other information

Swimming Ability	Poor	Good	Great	Excellent
When are you available to start?				
Provide any information pertinent to this application, e.g. medical condition, disability				

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Declaration

I declare that to the best of my knowledge, the information given is true and correct. I understand that inaccurate and misleading information or knowingly withholding information may result in termination of employment with this organisation.

I understand that this application does not constitute an offer of employment.

I understand that, in some cases, police and other checks may be required and I will be advised if this applies to this application.

Signature	
Date	

Please note:

Your application will be reviewed by our selection panel, and if you are successful in moving forward to the next stage you will be contacted.

We appreciate the time you have taken to submit your application and thank you for your interest in working with us.